



LEAGUE Constitution & By-Laws

This Constitution is hereby established and/or accepted by the following colleges and universities: **Duke** University (1995), University of **North Carolina** (1995), University of **Virginia** (1995), **Virginia Polytechnic Institute and State University** (1995), **Georgetown** University (2002), **George Mason** University (2003), **North Carolina State** University (1995-2002, 2006)

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Appendix 1- League Vision Statement

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ARTICLE I - Name

Section 1 (Name) - The name of the organization shall be the Atlantic Coast Collegiate Hockey League (ACCHL).

ARTICLE II - Purpose

Section 1 (Purpose) - The purpose of the League is to provide standards and support competition among college and University/College ice hockey programs located in the Mid-Atlantic and Southeastern United States.

Section 2 (Vision) - In addition to promoting intercollegiate hockey, the League shall emphasize academic performance and eligibility for athletes, institutional sanction and regional recognition of its Member Programs, and linkage of regional intercollegiate programs with the American Collegiate Hockey League (ACHA). A league Vision statement is attached at Appendix 1. The Standards of Conduct for the ACHA, and this League, are attached at Appendix 2.

Section 3 (IRS Code) - The purpose and activities of the League shall be limited at all times to those specified in Section 501(c)(3) of the Internal Revenue Code.

ARTICLE III - Organization Membership

Section 1 (Members) - The membership of the League will consist of any four-year University/College approved for membership by a vote of two-thirds (2/3) of the voting members.

Section 1.a - Club Hockey Teams and their associated infrastructure are referred to as to hereafter as "Member Programs."

Section 1.b – Member Programs and the Board of Directors are collectively referred to hereafter as "Voting Members." See Article IV

Section 1.c – Any Club Hockey Team and it's associated membership, petitioning the League for Member Program status is hereafter referred to as "Probationary Program."

Section 2 (New Members) - A petitioning Program must participate in a probationary status for a minimum of one full season, prior to acceptance by the League as a full-time Member Program.

Section 2.a – A Probationary Program is not eligible to vote on league matters, unless otherwise sanctioned by the Commissioner.

Section 2.b - After one full season, a Probationary Program's petition for full-time membership will be put to vote. A two-thirds (2/3) majority of the Voting membership is required for full membership in the League.

Section 3 (Membership Compliance) - Member Programs must maintain compliance with all provisions described in the By-Laws and Rules of the League

Section 4 (Annual Dues) - Member Programs are required to pay an annual League Member Program registration fee.

Section 4.a – The Member Program fee will be as established by the Board of Directors, prior to April 30, preceding the season.

Section 4.b - Payment must be received prior to the Member Program's first League game of the season. The result of non-payment of League fees will be the forfeiture of all League games scheduled and played prior to receipt of fees.

Section 4.c - Probationary Programs will be required to pay a fee to be determined by the Board of Directors. This may also involve a security deposit.

Section 5 (Insurance) - Member Programs must maintain player/liability insurance coverage through USA Hockey, or other comparable, acceptable insurance coverage if approved by the Board of Directors, as well as player's personal insurance coverage system.

Section 6 (ACHA) - All Member Programs must be members in good standing in the American Collegiate Hockey League (ACHA).

Section 7 (Membership Revocation) - Membership in the League, both full and probationary/affiliate may be revoked by a two-thirds (2/3) majority vote of the Voting Members.

ARTICLE IV - Governance

Section 1 (Governance) - The affairs of this League shall be governed by the representatives of the Member Programs and the Board of Directors.

Section 2 (Program Representatives) - Each Member Program shall designate one representative and one alternate representative. The designated voting members shall be responsible for electing the Board of Directors. Each Member Program shall be entitled to one vote.

Section 3 (League Offices) - The principal office of the League shall be the principal address of the League Commissioner or other address approved by the Board of

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Directors.

Section 4 (Voting Members) – The Member Programs and the Board of Directors shall be voting members of the League.

Section 4.a – Each Member Program and each Board of Director member shall have one vote.

Section 4.b – A proxy vote may be given, to any voting member, provided it is signed and in writing and a copy of the proxy has been provided to the Commissioner before a vote is taken.

ARTICLE V - Board of Directors

Section 1 (Composition) - The Board of Directors (BoD) will consist of at least five (5) members, approved by a majority of the voting membership.

Section 1.a - The Commissioner is a member of the Board of Directors (BoD).

Section 1.b – The Secretary/Treasurer is a member of the Board of Directors (BoD).

Section 1.c – The League President is a member of the Board of Directors (BoD).

Section 1.d – The President of the Mid-Atlantic College Hockey Officials Association (MACHOA) may be invited to be a member of the Board of Directors (BoD).

Section 2 (Commissioner Election) - The League Commissioner will be elected at the annual League meeting by majority vote of the voting membership. If the Commissioner is the returning from the previous League year, this election may be waived.

Section 3 (BoD Election) –New Board of Directors (BoD) members will be elected at the annual League meeting.

Section 4 (BoD Terms Limits) - Board Members will serve until they resign or they are dismissed by a 75% majority vote of the voting membership.

Section 4 (BoD Vacancies) - Board of Director (BoD) vacancies may be temporarily filled by the Commissioner, until an election occurs at the next annual meeting.

Section 5 (Commissioner Vacancy) – The Board of Directors BoD may appoint, by Board majority vote, an interim Commissioner, until the next Annual or End of Season Meeting (see section 3, Article VII).

Section 6 (Powers of the Board of Directors) – The Board of Directors shall have

specific powers and responsibilities.

Section 6.a – With respect to the **League By-Laws** the Board of Directors (BoD) may:

- Interpret, define and explain all provisions of the League By-Laws and Rules.
- Amend the League By-Laws
- Determine which proposed League By-Law amendments will be voted on by the Board only or by all voting members (except as determined by Articles III, IV and V).
- Independent of the Commissioner, impose and enforce penalties for violations of the Bylaws or Rules, by majority vote of the Board.
- By vote of the majority of the Board, rescind, remove or set-aside any penalties imposed by the Commissioner for violation of the By-Laws or Rule.

Section 6.b – With respect to **League business** the Board of Directors (BoD) may:

- Manage the business and affairs of the League and have the authority to establish management policies for the operation of the League and its programs.
- Make decisions relating to the business aspect of the League.
- Call meetings of the League.
- Appoint committees from the Board and/or the membership representatives, supervise committee work, and receive reports.
- Authorize collection of membership/registration fees and other funds on behalf of the League.
- Approve budgets and direct the expenditures of the League.
- Audit all books, vouchers, receipts and records of the League.
- Determine who can be authorized from time to time on the Corporations behalf to sign checks, drafts, or other orders for payment of money; to sign acceptances, notes, or other evidences of indebtedness; to enter into contracts; or to execute and deliver other documents and instruments.

Section 6.c – With respect to **League oversight**, the Board of Directors may:

- Provide oversight of game scheduling.
- Determine Player eligibility requirements.
- Approve Member Program Coaches and General Managers (see Article XXIV)
- Approve and sanction all rinks that will host a League game.
- Select the venue for the annual League Tournament (see Section 2, Article XXI)

ARTICLE VI - Officers

Section 1 (Officers) - The officers of this organization shall consist of a Commissioner, a President and a Secretary/Treasurer.

Section 2 (Election) – Officers of the Board will be voted into office per the provisions

of Section 1, Article V.

Section 3 (Commissioner) – The League Commissioner is responsible, to the Member Programs, for the overall reputation, operational effectiveness, discipline and growth of the league.

Section 3.a - The Commissioner shall preside at all meetings of the League when it convenes as a Board of Directors or an Executive Committee.

Section 3.b - The Commissioner shall supervise the general progress of the League and shall be responsible for preparing meeting agendas in consultation with the Secretary-Treasurer and/or other members of the League, as needed.

Section 3.c - The Commissioner shall serve as an ex-officio member of all committees.

Section 3.d - The Commissioner shall have one vote in all league business.

Section 4 (President) - The President shall preside, in the absence of the Commissioner, at all meetings of the League when it convenes as a Board of Directors or an Executive Committee.

Section 4.a - The President, in the absence of the Commissioner, shall supervise the general progress of the League and shall be responsible for preparing meeting agendas in consultation with the Secretary-Treasurer and/or other members of the League, as needed.

Section 4.b - The President shall have one vote in all league business.

Section 5 (Secretary/Treasurer) - The Secretary-Treasurer shall assist the Commissioner in maintaining and keeping minutes of all meetings of the membership and the Board of Directors.

Section 5.a - The Secretary-Treasurer shall serve as a member of the Executive Committee and shall report on the financial status of the League and be responsible for presenting an annual budget to the membership at the annual League meeting.

Section 5.b - The Secretary-Treasurer shall oversee the Member Program compliance with ACHA payment schedules and player eligibility requirements.

Section 5.c – The Secretary/Treasurer will report to the Commissioner any potential problems or issues with respect to compliance with registration issues, financial issues or Member Program eligibility issues.

Section 5.d - The Secretary/Treasurer shall oversee the organizations annual compliance as a non-profit organization with the Internal Revenue Service requirements.

Section 5.e - The Secretary/Treasurer shall have one vote in all league business.

Section 6 (Term of Office) – Officers of the League shall serve a two-year term. The election may be waived for returning officers.

ARTICLE VII - Meetings

Section 1 (Frequency) - The Board of Directors (BoD) shall meet at least two (2) times annually.

Section 2 (Special Meetings) - Special meetings of the Board and/or membership may be called by the Commissioner or the President with advance notice. Such notice shall be made at least 72 hours prior to that meeting. Such meetings shall not address amendments to the By-Laws unless at least fifteen (15) days written notice is given.

Section 3 (Annual Meetings) – There will be two annual meetings of the Board of Directors and the League Member Programs.

Section 3.a - The first meeting of the League shall be the first meeting of the organization starting the new fiscal year. For reference and convenience, this meeting will be called the “Annual Meeting.” Member Program representatives, as defined in Section 2, Article IV, must attend the meeting or suffer censure, as determined by the Commissioner, or a committee designated by him (see also Section 8, Article XXII).

Section 3.b - The second annual meeting of the League shall coincide with the League annual End of Season Tournament. For reference and convenience, this meeting will be called the “End of Season Meeting.” Member Program representatives, as defined in Section 2, Article IV, must attend the meeting or suffer censure, as determined by the Commissioner, or a committee designated by him (see also Section 8, Article XXII).

Section 3.c – Attendance by proxy at either the annual or End of Season meeting is not permitted, unless approved in advance, by a majority vote of the Board of Directors.

Section 4 (Quorums) - A quorum is necessary for meeting to occur.

Section 4.a – A quorum for a Board of Directors meeting shall constitute attendance by at least 51% of the Board membership.

Section 4.b – A quorum for a general Member Program meeting shall constitute attendance by at least two-thirds (2/3) of the voting membership.

Section 4.c – For purposes of satisfying a quorum, a proxy vote will count towards attendance. See Section 4.b, Article IV

Section 5 (Presiding Official) - The Commissioner shall preside at all League Meetings. In the absence of the Commissioner, the President shall preside at all meetings.

Section 6 (Participation) – Member Programs, probationary Member Programs, Board of Director Members and Commissioner’s staff are expected to participate in League events.

Section 6.a - Members of the Board of Directors, Member Program representatives, or any sub-committee, may participate in a meeting by telephone conference, or other electronic means. Participation by such methods shall constitute presence at the meeting, except for the annual meeting, as defined in Article VII, Section 3.

Section 6.b – Excusal from a meeting can be granted by the Commissioner. Failure to obtain permission prior to a meeting can result in admonishment, fine, or censure as determined by the Commissioner, or a committee designated by him (see also Section 8, Article XXII).

Section 6.c – For purposes of participation, a Member Program may have any representative of the organization serve in their stead. However, voting rights must be granted by proxy, per Section 4.b, Article IV

ARTICLE VIII - Committees

Section 1 (Executive Committee) - The Executive Committee shall consist of the Commissioner, President and Secretary-Treasurer. It shall act for the Board between meetings of the Board, but all decisions of the Executive Committee shall be subject to action of the Board at its next meeting. All three officers shall constitute a quorum for the transaction of business.

Section 2 (Discipline and Rules Committee) - A Discipline and Rules Committee shall be appointed by Commissioner to help interpret rules, make rule decisions in the absence of clear guidance from accepted sources (see section 2, Article XXV)

Section 2.a - The Discipline and Rules Committee shall consist of a minimum of three (3) members appointed by Commissioner.

Section 2.b - This Committee will act on behalf of the Board of Directors on any rules violations or protests according to due process presented in the By-Laws.

Section 2.c - Should this Committee be unable to agree upon a decision on any issue, the matter will revert to the Commissioner.

Section 3 (Ad-Hoc Committees) - The Commissioner may appoint standing or Ad Hoc

committees as required.

ARTICLE IX - Commissioner

Section 1 (Nomination)- The Board shall nominate a Commissioner who will serve in a capacity as outlined Section 3, Article VI).

Section 2 (Confirmation) - The Commissioner must be approved by vote of the membership (see Section 2, Article V)).

Section 3 (Responsibility) - The Commissioner shall be responsible to the voting membership for the performance of his duties and serve as a voting member of the Executive Committee.

Section 3 (Disputes) - The Commissioner will rule in the event of a dispute between Member Programs and/or Board Members that arises from a situation that is not covered by the League By-Laws.

Section 4 (Agendas) - As the presiding officer for general business meetings of the League membership, the Commissioner shall organize the agenda for each meeting.

Section 5 (Representation) - The Commissioner shall serve as a representative of the League in matters where the Board has not designated another person as an League representative.

Section 6 (Administrative Staff) - The Commissioner appoint an Administrative Staff from the best-qualified volunteers available. Each staff position will help the Commissioner in carrying out his duties to the board.

Section 6.a – Administrative staff are non-voting members

Section 6.b - The Administrative staff of the Commissioner will be made up of the following positions:

- League Scheduler
- League Statistician
- Referee-in-Chief
- Webmaster
- League Information Director

Section 7 (Scheduler) – The League Scheduler will be the primary focal point for Member Programs to schedule, coordinate or resolve scheduling issues.

Section 7.a – The League Scheduler will develop and administer the overall League schedule

Section 7.b – The League Scheduler will assume the duties of the Commissioner, in the absence of the President.

Section 7.c – The League Scheduler will recommend appropriate fines, per League By-Laws, when violations of reporting or scheduling deadlines occur (see Section 8, Article XXII).

Section 7.d - The league scheduler may be provided an annual stipend, as determined by the Commissioner and approved by the Board of Directors.

Section 8 (Statistician) - The League Statistician has responsibility of ensuring that all League games and game statistics are properly recorded, at both League and ACHA level, and within the proper time frames, and within the correct reporting guidelines.

Section 8.a – The League Statistician will compile weekly league statistics and forward them to the Commissioner, Webmaster and Sports Information Director for dispersal, as appropriate.

Section 8.b - The League Statistician will maintain the game sheets for the entire season.

Section 8.c - The League Statistician will collect all game sheets involving any League Member Program and examine each for any indications of Game Disqualifications and Gross Misconducts. He will inform Commissioner of any such findings and issue appropriate information to the offending Member Program/player at the Commissioner's discretion.

Section 8.d - The League Statistician will monitor game results for any indications of Game forfeits. He will inform Commissioner of any such findings and issue appropriate information to the offending Member Program/player at the Commissioner's discretion.

Section 8.e - The League Statistician may be provided an annual stipend, as determined by the Commissioner and approved by the Board of Directors at the End of Season Meeting (see Section 3.b, Article VII).

Section 9 (Referee-in-Chief). The Referee-in-Chief (RIC) will be the primary advisor to the Commissioner with respect to matters of discipline within the League, coordination with the Mid-Atlantic College Hockey Officials Association (MACHOA) and overall quality of referees supporting the League.

Section 9.a – The RIC will ensure all on-ice officials are ACHA certified officials.

Section 9.b – The RIC will establish any League specific training programs for referees and officials.

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Section 9.c – The RIC will establish a means of evaluating referees and officials

Section 9.d – The RIC will assist the Commissioner with any disciplinary issues pertaining to, but not limited to, interpretation of NCAA, ACHA and LEAGUE rules.

Section 9.e – The RIC is responsible for ensuring three on-ice officials are available at all home games involving league Member Programs.

Section 9.f – The RIC will act as League liaison with the Mid-Atlantic College Hockey Officials Association (MACHOA) and will ensure a mutually supportive environment is maintained.

Section 9.g – The RIC will act as League focal point for any issues involving scheduling of on-ice officials

Section 10 (Webmaster) - The Webmaster will act as principal advisor to the Commissioner on all matters relating to the web-site and the image it presents of the League. Additionally, the Webmaster will have direct management oversight of operational web-site issues.

Section 10.a – The Webmaster will ensure that the website is kept current with correct contact information and links to Member Programs and the ACHA.

Section 10.b – The Webmaster, in conjunction with the League Statistician and the League Scheduler, ensure that timely information is on the web regarding games, schedules and statistics.

Section 10.c – The Webmaster will post news items, information of general interest to the members and other items as deemed necessary to maintain a current, favorable impression of the league and it's Member Programs.

Section 10.d – The Webmaster will make recommendations to the Commissioner on improvements to the website

Section 10.e – The Webmaster will maintain a close working relationship with the League Information Director (see section 11, this Article).

Section 10.f – The Webmaster may be provided an annual stipend, as determined by the Commissioner and approved by the Board of Directors

Section 11 (League Information Director) - The League Information Director is the principal advisor to the Commissioner on all matters affecting the image of the League, its relationship with Member Program universities, media and sponsor coordination and the overall marketing focus of the League.

Section 11.a – The League Information Director will develop and execute an annual

plan focused on building and maintaining a League relationship with Member Program University/College officials and alumni organizations.

Section 11.b – The League Information Director will act as the primary focal point for all matters pertaining to the media. This will include, as appropriate, forwarding press releases on key games to media outlets appropriate to our Member Programs.

Section 11.c – The League Information Director will assume supervisory responsibility for any marketing or media initiatives associated with the annual League End Of Season Tournament.

Section 11.d – The League Information Director will coordinate and develop league promotions, to include oversight of the host Member Program’s preparation of the annual League End of Season Tournament Program.

Section 11.e – The League Information Director will maintain a close working relationship with the League Webmaster.

Section 11.f – The League Information Director may be provided an annual stipend, as determined by the Commissioner and approved by the Board of Directors.

Section 12 (Annual Stipend) - The Commissioner is eligible for an annual stipend, as established by the Board of Directors, and recommended to the League voting membership. A vote of a majority of the League Member Programs must approve the award.

Section 13 (Removal) – The Commissioner may be removed from office by a two-thirds (2/3) vote of the voting membership.

ARTICLE X - Fiscal Policies

Section 1 (Fiscal Year) - The fiscal year of the corporation shall be a twelve-month year, ending July 31 of each year.

Section 2 (Bank Account) - All moneys received by or in the name of the corporation shall be deposited in a bank account as authorized by the Executive Committee.

Section 3 (Bonding) - Bonding shall be required of the Commissioner, President, Secretary-Treasurer, and any members or agents designated by the Board of Directors, who expend or receive funds.

Section 4 (Financial Statement) - Annual financial statement shall be presented in writing to the LEAGUE membership at the annual meeting.

Section 5 (Dissolution) - Upon dissolution of the corporation, after payment of just

debts, any remaining assets shall be distributed to any qualified organization with a non-profit tax-exempt status, 501(c)(3) determination by the Internal Revenue Service. Any such act of dissolution shall be made by the LEAGUE at a special or regular meeting after due written notice to the corporate membership of each pending action.

ARTICLE XI - Non-Discrimination Clause

Section 1 (Activities) - All activities of the LEAGUE shall be conducted in accordance with ARTICLE VI and ARTICLE VII of the Civil Rights Act.

ARTICLE XII - Indemnification

Section 1 (Liability) - Members of the corporation shall not be personally liable for any debt or obligation solely by reason of being members. The Board of Directors may authorize the payment of expenses incurred by, or to satisfy a judgment or fine rendered or levied against a present or former Board member, officer, or employee of LEAGUE in an action brought by a third party against such person to impose a liability or penalty on such person, for an act alleged to have been committed by a person while the member, officer, or employee, or by the corporation, or by both, whether or not the corporation is joined as a party defendant, provided, the Board determines in its sole discretion that such member, officer, or employee, was acting in good faith or what he/she reasonably believe to be, the scope of his/her employment or authority, and for a purpose which

Section 2 (Payments) - Payments authorized there under may include amounts paid and expenses incurred in settling any such action or threatened action, including reasonable attorney's fees and cost of suit. The term "person" where used herein, shall include the estate, personal representative, heirs, legatees, or devisees of such person.

ARTICLE XIII - Dissolution

Section 1 (Dissolution) - In the event the LEAGUE finds it necessary or desirable to dissolve or cease to function as a non-profit corporation, all remaining assets shall be distributed to an organization or organizations, to be selected by the Board of Directors, which qualify as exempt organizations within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1954, or any succeeding provision of Federal Tax Law.

ARTICLE XIV - Provision for Change in the By-Laws

Section 1 (Proposals) - These By-Laws may be amended by a majority of the Board of Directors or a majority of the voting membership.

Section 1.a - Any voting member of the league may propose a change to the By-Laws and provided it is seconded by another voting member, it will be considered for vote.

Section 1.b – Any Board member may ask the Board of Directors to consider a proposal to amend the By-Laws.

Section 1.c - A committee, acting at the direction of the Commissioner, may submit a request for a By-Law change directly to the Board of Directors

Section 2 (Notification) – A proposal for a By-Law change must be submitted in writing and at least thirty days be allowed for consideration before voting.

Section 3 (Voting Method) - The Board of Directors can determine which proposed League By-Law amendments will be voted on by the Board only or by all voting members (except as determined by Articles III, IV and V).

Section 3 (Voting Procedures). The following procedures will be followed for an amendment or change to the By-Laws to be considered:

- A party (a voting member or a Board Member) proposes an amendment.
- A party (a voting member or a Board Member) must second the motion for an amendment.
- The Board of Directors determines whether the change will be voted on by the Board only or by all voting members
- A date is announced, no earlier than thirty days from the time when the proposal was seconded, for a vote to occur.
- All voting parties discuss the proposed amendment. These discussions can be done by electronic forum, face to face meetings, teleconference, or a combination of them, as determined by the Commissioner.
- The Commissioner will determine the method voting. It may be done electronically or in person.
- Proxy votes must be received one (1) full business day before voting.
- On the date of voting, each Member Program must respond with their vote via email directly to the Commissioner, or in person.

Section 4 (Quorum) -A minimum of two thirds (2/3) of the voting members must vote in order for the change to be approved or disapproved.

Section 3 (Recording Changes) - If a By-Laws changes is voted in, the changes must be documented in the official League By-Laws with a date and the word "Amendment" placed next to the new text. Alternatively, a new, revised version of the complete By-Laws may be voted upon and if approved, will be put into effect and placed on the League web-site, as the approved version.

ARTICLE XV - Player Eligibility

Section 1 (Student Requirements) - All players must be full-time registered students

of their respective University/College.

Section 1.a - Undergraduate students must take a minimum of nine (9) credits per semester or the equivalent (if on a quarterly system), to qualify for play.

Section 1.b - Graduate students must take a minimum of six (6) credits per semester, or the equivalent (if on a quarterly system), to qualify for play.

Section 2 (GPA) - All League players must have a cumulative GPA of 2.0 by the beginning of the players third semester of eligibility. This GPA must be maintained to continue playing in the League.

Section 3 (Student Eligibility) - A League player's eligibility status shall be governed by the ACHA, Division II By-Laws. A synopsis of those rules, at the time of approving this document are that a player has five years of ACHA eligibility and:

Section 3.a - A player shall lose one year of eligibility for each season he was on an NCAA (any level) or an ACHA Division I roster.

Section 3.b - A player shall lose one year of eligibility, for each year of organized competition at a junior college (or Community College in the USA and Canada).

Section 3.c - Eligibility rules are mandatory for all games, regardless whether the contest is an official League game.

Section 4 (Requirements) - All players must meet administrative requirements by specified league deadlines or Member Program's first game, whichever is first.

Section 4.a - A player on the roster must have the current season's USA Hockey Forms completed and on file with the USA Hockey Registrar, the ACHA and the League.

Section 4.b - Eligibility forms must be completed and signed by each player, and full-time status as a student confirmed with signature by the respective University/College Registrar, or a qualified person working in the Registrar's Office.

Section 4.c - Forms must be returned to the ACHA by the date established by them (usually October 31). Failure to turn in this form will result in forfeiture of any Member Program games played.

Section 4.d. - All fees owed a Member Program by a player are the club's responsibility to collect. The League assumes that each player has made his contribution. However, any player, who played in League games and is subsequently removed from the roster, for failure to meet Member Program payments, will cause all games he played in to be forfeit by the member club.

Section 5 (Adding Players) - Players may be added to a roster after the start of a

season, subject to approval by the Commissioner.

Section 5.a – If a Member Program has more than one ACHA Division roster, a player may only move between the League and the other Division (1 or 3), in either direction, once per season. Any additional attempts to move the same player will render the player ineligible for play in League play for the remainder of the season—and the entire subsequent season.

Section 5.b – When adding players to a roster after the season starts, Member Programs must comply with see Sections 4.a and 5, Article XVI of the By-Laws.

Section 6 (Prohibitions) –

Section 6.a - A student who has played professionally, including Major Junior A hockey, shall not be eligible for competition in the League

Section 6.b - Coaches and General Managers cannot be players.

Section 6.c – Player movement, within the same University/College, between a Division I (One) or Division III (Three) roster and a League Member Program roster, in the same season, is prohibited. If more than one such roster move between is made, with the same player. the player is ineligible for play for League play during the remainder of the season and the subsequent season.

ARTICLE XVI - Member Program Roster

Section 1 (Eligibility) - All roster players must meet the requirements, per Article XV.

Section 2 (Dressing Players) – Member Programs may have a maximum of 30 players on the roster but will conform to Sections 2.a or 2.b, and 2.c, when filling the Member Program bench.

Section 2.a – A Member Program is permitted the option of dressing a maximum of 18 skaters and three goaltenders or 19 skaters and two goaltenders.

Section 2.b - For League games, Member Programs must dress a minimum of one goaltender or the game is forfeit.

Section 2.c - For League tournament games, Member Programs must dress a minimum of two goalies or the game is forfeit.

Section 3 (Member Program Coach/GM) - Each Member Program roster must include at least one Coach and one General Manager.

Section 3.a - The Coach's duties include running practices and all on-ice affairs of the

Member Program. The Coach must be approved by the League per Article XXIV.

Section 3.b - The General Manager's duties should include running all off-ice affairs and dealing directly with their University/College and its administration.

Section 4 (Timelines) - Rosters, including all players and coaches, must be submitted to the League before the start of the season

Section 4.a - Rosters will include the following information: Name, number, position, height, weight, hometown, the last Member Program played for and level, phone number and e-mail address.

Section 4.b - The General Manager shall verify that eligibility requirements of every roster player, per Article XV, have been met.

Section 5 (Additions) - Additions to the roster are authorized, as outlined.

Section 5.a - After the initial deadline, must be sent to the League Office for approval. Approval must be obtained before the player has his first on ice session—game or practice. Failure to do so will result in forfeiture of any games played, regardless of whether the player participated or not.

Section 5.b - Member Programs should allow for a minimum of three (3) working days to obtain approval for a roster addition unless a specific exception has been granted by the Commissioner for the player to be eligible earlier.

Section 5.c – Article XV must be complied with when adding a player

Section 5.d - No player may be added to a Member Program roster after announced ACHA deadline or January 31, whichever occurs first. The League mandated deadline will coincide with the ACHA deadline, unless specifically changed by the Commissioner at the start of the season.

ARTICLE XVII - Game Scheduling

Section 1 (Quantity) - Each Member Program must play each League member, and each probationary program, two times per season as official League games or as recommended by the Commissioner at the annual End of Season Meeting .

Section 1.a – Member Programs that do not play a minimum of two games against League and probationary opponents, may lose the opportunity to earn a spot in the League End of Season Tournament.

Section 1.b - If three or more games are played against a League member or probationary program in a season, the additional game(s) will count as a part of the

programs overall season record but two games must be designated, in advance of play, as league games and will count in the league standings.

Section 1.c - A minimum of 33% of a Member Program's League games must be played as visitors.

Section 1.d - Failure to schedule at least 33% of a season's away games may result in re-scheduling of the games at the offending Member Program's expense. Also, the League Statistician will deduct two points in the standings for each game under the 33% requirement. For example, in a 12-game regular season, a minimum 4 games must be played on the road. If a Member Program only plays 3 road games, they would be penalized for one game, or 2 points, in the standings. This deduction will not count as a forfeit. The

Section 1.e - The Board of Directors will confirm, by majority vote all decisions regarding Section 1.d, Article XVII.

Section 2 (Non-League Games) - Member Programs may play non-program Member Programs in non-League games.

Section 2.a - All non-league games are subject to the same League rules and requirements outlined herein, except as outlined in Section 6, Article XVIII.

Section 2.b - The League reserves the right to determine a Member Program's intra-League schedule with regards to whom and where they will play. The League Scheduler may make the initial but it may be appealed to the Board of Directors.

Section 3 (Schedule Arbitration) - The League Scheduler will arbitrate in the event of any scheduling conflicts, scheduling omissions or in incidents where the circumstances are not previously outlined in the By-Laws.

Section 3. a - The League Scheduler will rule based on the principle of what is in the best interest of the League, followed by the interests of individual Member Programs and any extenuating and mitigating circumstances..

Section 3.b - If a Member Program has a dispute with another Member Program over the date of a game and requests that the League Scheduler to arbitrate, the League Scheduler will check the master schedule. If the game is posted on the League web site, the League Scheduler will side with the Member Program having the concurring date. For example, if Member Program X has scheduled Member Program Y for January 1, and Member Program Y has Member Program X scheduled for January 3, and if the League web site indicates that the game is scheduled for January 3, Member Program Y will win the arbitration. Member Program X will be either play the game as scheduled or pay subsequent damages (fines, forfeits, etc.).

Section 3.c - All decisions of the League Scheduler may be appealed to the

Commissioner but shall remain in force until the appeal is decided upon.

Section 4 (Timelines) – Member Programs must adhere to strict game scheduling timelines, to ensure the overall efficiency of the League.

Section 4.a - The official League schedule must be on file with the League NLT 31 Oct and will be published on the web site. It is up to each Member Program to confirm the accuracy of their schedule with the League's Statistician. Failure to do so will result in a \$100.00 fine.

Section 4.b - If the home and visiting Member Programs switch venues two or more weeks prior to the game, it becomes the new home Member Program's responsibility to secure referees. Otherwise, if the switch occurs less than two weeks (14 days) prior to the scheduled game, the original home Member Program is responsible for obtaining referees—unless mutually agreed upon.

Section 5 (Cancellation/Rescheduling) – When a game cancellation or rescheduling decision occurs, and one of the Member Programs did not agree to that decision in advance, consequences are as outlined in this article.

Section 5.a If the visiting Member Program made the decision to cancel or reschedule, without the home Member Programs consent:

- Thirty days (30) before the playing date: there will be no cost to the visiting Member Program
- Fifteen (15) to twenty-nine (29) days before the playing date: The visiting Member Program will reimburse the home Member Program for half the cost of ice.
- Zero (0) to fourteen (14) days before the playing date: The visiting Member Program will reimburse the home Member Program for the cost of ice and referees (if paid for)

Section 5.b If the home Member Program made the decision to cancel or reschedule, without the visiting Member Programs consent:

- Thirty days (30) before the playing date: there will be no cost to the home Member Program.
- Fifteen (15) to twenty-nine (29) days before the playing date: the home Member Program will bear 100% of the ice cost for the cancelled game plus it will pay 100% of the ice cost of the rescheduled game—even if the rescheduled game does not occur on its home ice.
- Zero (0) to fourteen (14) days before the playing date:
 - The home Member Program will bear 100% of the ice cost for the cancelled game plus it will pay 100% of the ice cost of the rescheduled game—even if the rescheduled game does not occur on its home ice.
 - The home Member Program will reimburse the visiting Member Program the full cost of travel that was already paid by the visitors (e.g., bus, hotel),

- as verified by receipts provided to the Commissioner
- o At the discretion of the Commissioner, one two-hour slot of ice time at the visiting Member Program's home rink.

Section 5.c – Whether by mutual consent or not, a Member Program that has cancelled a game must find a mutually agreeable date and venue to make-up the game. League fines will be may be assessed if the canceling Member Program fails to find an agreeable time and venue for the newly scheduled game within two weeks, or as determined by the League Scheduler. If they do not make a good faith attempt, the game is not rescheduled within two weeks, or the game cannot be played, the Commissioner reserves the right to award the canceled Member Program a forfeit victory.

Section 5.d - The Commissioner reserves the right to further fine any Member Program that cancels a game for not acting in good faith when canceling a game.

Section 5.e - The Commissioner reserve the right to charge a visiting Member Program that cancels a game, with or without consent, the amount equivalent to pre-sold tickets as well as a good-faith estimation – as determined by League Officials--of ticket revenues that were lost due to the cancellation.

Section 6 (Home Member Program Responsibilities) - The home Member Program shall act as host for all League games.

Section 6.a – The Home Member Program is responsible for securing referees for the contest (see Article XIX).

Section 6.b - If the home Member Program is unable to obtain referees, and cannot demonstrate extenuating circumstances for this failure to the Commissioner, the visiting Member Program will be awarded a forfeit.

Section 6.c - The home Member Program will furnish at least fifteen (15) practice (warm-up) pucks to the visiting Member Program before each game.

Section 6.d – The home Member Program is responsible for ensuring non-league Member Programs are aware of League rules and that the non-league Member Program abides by them.

Section 7 (External Conflicts) – The League will make every attempt to avoid conflict with major ACHA events.

Section 7.a – The League Scheduler will ensure that no League games are scheduled on a weekend when the ACHA regional playoffs are in progress.

Section 7.b – The League Scheduler will encourage Member Programs (but not prohibit)

to avoid scheduling LEAGUE games during the ACHA fall "Showcase" weekend.

ARTICLE XVIII - Game Procedures

Section 1 (Score Sheets) - Official League Score sheets must be used for each game.

Section 1.a – A Captain must be designated on the score sheet and on his uniform.

Section 1.b - At end of contest, the home Member Program keeps the original scoresheet and a copy given to the visiting Member Program. The referee may, at his option, or if a GM or DQ penalty was assessed , will be provided a copy as well.

Section 1.c - The home Member Program is responsible for sending the game scoresheet, within two (2) business days, to the League Statistician's Office and the ACHA Statistician's Office. Copies can be sent via mail, fax or .PDF file (as long as signatures are legible)

Section 2 (Game Length) - Games must be a minimum of 60 minutes in length. It is suggested that the following game procedure be followed:

- 5-minute warm-up prior to start of game
- 20 minute first period
- Ice cut
- 20 minute second period
- Ice cut
- 20 minute third period

Section 3 (Uniforms) – Member Programs will respect that the on-ice image of our clubs is an essential part of the prestige of the individual Member Program and the League as an entity.

Section 3.a - Member Programs must wear matching uniforms. Every player must wear matching helmets, jerseys, pants and socks. Failure to fully comply will incur a \$100 Member Program fine, per game.

Section 3.b - The League reserves the right to disqualify a player who is not wearing a matching uniform from a game. Such a disqualification will not be considered a Game DQ or Suspension.

Section 3.c - If a Member Program discloses non-compliance of the rule by a member of the opposing Member Program, the referee will disqualify (DQ) that player from the game.

Section 3.d - In all cases it is the responsibility of the Coach and General Manager of a Member Program to ensure compliance. On-Ice officials will be asked to help insure

full compliance with this Article.

Section 3.e – The League Statistician will alert the Commissioner when a player has been disqualified (DQ) under this rule. The Commissioner will sanction the Member Program if there is a pattern of abuse.

Section 3.f – All League players will affix an ACHA helmet sticker to the lower left side on the back portion of the helmet.

Section 3.g - All League players, and opposing Member Programs playing on League home ice, must wear an NCAA approved facemask and helmet.

Section 4 (Game Penalties) – Member Programs will make it a priority to instill a spirit of hard, clean play and good sportsmanship within their players.

Section 4.a – The maximum number of penalties a player may receive in a game before receiving a game misconduct, without a disqualification is:

- 2 majors = Game misconduct
- 5 minors = Game misconduct
- 3 minors & 1 major = Game misconduct

Section 4.b – Any non-league game played at a non-LEAGUE rink is subject to the home Member Program rules and procedures. However, the League does maintain the right to punish any program Member Program, whether through forfeiture, discipline or player suspensions, for any actions that are detrimental to the League.

Section 5 (Tied Games-Regular Season) – Every attempt will be made by Member Programs and on-ice officials to resolve tied games in a prompt and efficient manner, without sacrificing the spirit of competition.

Section 5.a - If the score is tied at the end of three regulation 20-minute periods, the following shall take place:

- There shall be a two-minute intermission
- The Member Programs shall not change ends.
- A five-minute, Sudden Victory Overtime (OT) period shall be played, Four (4) players vs. Four (4).
- The Member Program that scores first in the five minute OT period wins and the game is ended.
- If at the end of a five minute OT the game remains tied, a three (3) vs three (3) shootout occurs. If the score remains tied after the shootout, the game shall be declared a tie. However, if the rink will permit the additional time, the tie – breaker will continue as a sudden death tie-breaker—one on one.
- The winning team records a two point win. The losing team, or if both teams remain tied, records a one point tie.

Section 5.b - Any overtime period shall be considered part of the game and all unexpired penalties shall remain in force. Players with unexpired penalties are NOT eligible for participation in a shoot-out.

Section 5.c - If either Member Program declines to play in the necessary overtime period, the game shall be declared a loss for that Member Program. The Member Program choosing to play will be declared the winner and awarded a two point win. The losing team will not receive a any points.

Section 5.d – One (1) point shall be awarded for an overtime loss, except when Article XXVIII, section 5.c applies.

ARTICLE XIX - Game Officials

Section 1 (Qualifications) - Referees and Linesmen must be certified as qualified through the Mid-Atlantic College Hockey Officials Association (MACHOA).

Section 2 (Scheduling) - Referees are to be coordinated by the League's Chief Referee, through the Mid-Atlantic College Hockey Officials Association (MACHOA). Each Member Program must go through the MACHOA to obtain officials for their games.

Section 3 (Home Member Program Responsibilities)- The Home Member Program must provide and pay for referees and linesmen for each game.

Section 3.a - There must be at least one referee and two linesmen available or two referees available for each game.

Section 3.b - The Home Member Program must provide at least one off-ice game officials but will make every attempt to ensure two are present. When two are present, one will be the official scorekeeper while the other will be the timekeeper. Both these duties are outlined in the USA Hockey Off-Ice Officials Guidebook.

Section 3.c – The Home Member Program may provide, as an option, off-ice officials to work as goal judges and penalty box judges. Any expenses incurred will not be shared with the visiting Member Program.

Section 4 (Complaints) – The League Referee-in-Chief will make every effort to ensure that the quality of on-ice officials exceeds standards. If, however, there are complaints, the Referee-in-Chief will head all League initiatives to investigate, unless directed otherwise by the Commissioner.

Section 4.a. The webmaster will make available a web based form, easily utilized by Member Program coaches or General Managers to highlight issues concerning officials

(both on and off ice).

Section 4.b - Any complaints about specific referees or overall game officiating will be completed using the web-based feedback form and directed to the attention of the League Referee-In-Chief.

Section 4.c – The Referee-in-Chief will review in a timely fashion, concerns forwarded to him.

Section 4.d – The Referee-In-Chief will provide a periodic report (a least once a month during the season), to the Commissioner on trends or systemic, on-ice issues associated with Member Programs, officials, and overall discipline of the League.

Section 5 (Rulebook) – Referees and linesman will use the current, official NCAA Ice Hockey Rulebook for all League games.

ARTICLE XX - Standings

Section 1 (Points) - Standings will be published by the League on its official web site. Two points (2) will be awarded for a win, one point (1) for an overtime loss, one (1) point for a tie, zero (0) points for a loss, and minus one (-1) for a forfeit loss. See Section 4 this Article, for additional clarification.

Section 2 (Standings Tie Breaker) - In the event of a standings tie, the following will be used for determining tie-breakers:

- Head-to-Head competition
- Member Program with the best winning percentage
- Member Program with the most wins
- Member Program with the fewer number of forfeits
- Comparison of record vs. Member Programs that seeded higher
- Coin Flip

Section 3 (Co-Leaders) – If, at the conclusion of regular season, two Member Programs are tied for first place, the Member Programs will be considered co-Regular Season Champions. However, Section 2, this Article, will be used to determine tournament seeding.

Section 4 (Forfeited Games) – Every effort will be made by Member Programs to make up rescheduled or cancelled games.

Section 4.a - League games that are forfeited or cancelled, without opportunity to reschedule, will be considered a win (2 points) for the non-forfeiting Member Program and a forfeit loss (-1 point) for the forfeiting Member Program

Section 4.b - Non-League games that are cancelled with no on-ice activity will be ruled no-contests and will not be considered in the official League standings.

Section 4.c - Non-League games that are forfeited on the ice will be considered as a forfeit in the Member Program's leagues standings.

Section 5 (Tournament Seed)- Results of the regular season League standings will determine the seeds for the Tournament. The first place Member Program in the regular season will receive the first seed, second place will receive the second seed, etc. See also Section 2, this Article.

ARTICLE XXI - Year End Tournament

Section 1 (Intent) – The end of Year Tournament will be the Leagues annual Premier event and will be held at a location that maximizes exposure, as well as revenue, for the League and Member Programs.

Section 2 (Bidding for Venue) - Individual Member Programs and/or private rinks may bid to host the Tournament.

Section 2.a - All bids must be received in time to be considered by Member Programs at the End of Season League meeting or a date specified by the Commissioner.

Section 2.b – Programs that hope to host the tournament must submit a formal proposal to the League stating the following:

- Number of Member Programs capable of participating in the Tournament
- Site and Location
- Rink Capacity
- Possible times for tournament games, as promised by rink officials
- Crowd/Revenue Potential
- Advertising Potential/Marketing Demographics
- Contact Name for Rink
- Contact Name for Tournament Coordinator

Section 3 (Venue Selection) – All voting members will participate in selection of the End of Season Tournament Venue.

Section 3.a – The vote will occur at the second annual meeting of the season, for the following season tournament.

Section 3.b – Voting members will consider the following for selecting a site to host the tournament:

- The content of the proposing Member Programs bid (see section 2.b, this Article)

- Geographic location and its proximity to League members
- The condition of the facilities
- Appeal to league fan-base
- Ability of the bidding Member Program to assist in both planning and executing the tournament
- Other intangible factors.

Section 3.c – Site selection will be confirmed by poll of league Member Programs. A majority vote is necessary to confirm selection of the site. If a majority fails to confirm a site selection, the Board of Directors may choose the site.

Section 4 (Tournament Format) – The Commissioner will have overall responsibility and oversight for the Annual End Of Season Tournament.

Section 4.a – The Commissioner may appoint a committee and /or an overall Tournament Chair to assist in Tournament planning and execution.

Section 4.b - The Tournament size may vary in number of Member Programs, with no fewer than four (4) Member Programs competing.

Section 4.c – Final, regular season, league standings will be used to determine the seeds. See Section 5, Article XXII

Section 5 (League Responsibilities) – The League will recognize the End of Season Tournament as the Premier event of the Season. Every effort will be made to market it accordingly.

Section 5.a - The Commissioner will have overall responsibility and oversight for the Annual End Of Season Tournament, to include the League officials and Host Member Program members acting in support of the tournament.

Section 5.b – The League President will have oversight for:

- Making and issuing Tournament badges
- VIP Activities and coordination
- Tournament Ceremonies
- Oversight of the Announcer/DJ

Section 5.c – The League Secretary/Treasurer will have oversight for:

- Ticket operations
- Cash collection procedures
- Security requirements.

Section 5.d – The Referee-in-Chief will have oversight for:

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- Scheduling of officials
- Communicating Tournament specific or special rules.

Section 5.e – The League Statistician will have oversight for:

- Off-ice officials at each game
- Tournament game sheets
- On call support to Member Programs, at or during game time.

Section 5.f – The League Scheduler will have oversight for:

- Coordination with Rink Officials
- Arrangements and assignment for Locker rooms
- On call support to Member Programs, at or during game time.

Section 5.g – The Webmaster will have oversight for:

- Photography operations
- Assistance to Media, during the tournament (2nd)
- Web based, post tournament marketing
- Web-updates

Section 5.h – The League Information Director will have oversight for:

- Pre-tournament marketing
- Media planning and assistance
- Assistance with VIP Operations (2nd)

Section 6 (Host Member Responsibilities) – A Member Program will be designated Host for the tournament.

Section 6.a – The Host will be designated at the time a site selection is confirmed

Section 6.b – Prior to the Tournament, at a minimum, the Host is responsible for the following:

- Appoint a Chairperson to act as focal point for all contact with the Host
- Participate in 100% of all Tournament Meetings
- Validate the preliminary League budget.
- Arrange for Off-Ice Officials throughout the tournament
- Arranging for an announcer/DJ
- Publication of a tournament program
- Selection of a site for the League end of season meeting
- Provisions for security throughout the tournament
- Identifying opportunities and executing marketing and advertising in

anticipation of the tournament

- All tasks necessary for the smooth operation of the tournament, as directed by the Commissioner

Section 6.c - During the tournament, at a minimum, the Host is responsible for :

- Administrative support to the tournament (ticket takers, cash collection, souvenir sales) (oversight by the League Treasurer)
- Oversight of Security Operations (oversight by the League Treasurer)
- Ongoing coordination of off-ice officials at each game, to include providing game sheets (oversight by the League Statistician).
- Ongoing coordination with rink officials, to include timely locker room assignments and logistic support at the rink (oversight by the League Scheduler).
- Arrangements for Media and assistance with support to VIPs (Oversight by the League Information Director).
- Arrangements for photography and post tournament marketing (assisted by the Webmaster).
- Issuing League Badges and VIP programs (Oversight by League President).
- Assisting with all tournament ceremonies (Oversight by the League President)

Section 7 (Expenses/Revenues) – The tournament will be the primary means the league utilizes to increase revenues and cover operating expenses.

Section 7a - It will be a League responsibility to meet annual Tournament expenses, unless otherwise established by the Board of Directors.

Section 7.b- Revenues generated by the tournament will be used to meet both Tournament and annual League expenses.

Section 7.c - Any excess revenues generated at the annual League Tournament, will be placed in escrow for use by Member Programs in ACHA post-season play. A portion of Tournament revenue may go to the Tournament Host, as determined by the Commissioner and approved by the Board of Directors.

Section 7.d – If the tournament revenue does not meet tournament expenses, then Member Programs will be assessed a levy to make up for expense shortfalls. As a factor of playing in the tournament, all tournament Member Programs agree to a potential levy. The Board of Directors will determine the amount, the conditions and timing of the levy, or if it is necessary at all.

ARTICLE XXII - Disciplinary Action and Fines

Section 1 (Commissioner Authority) – Unless already established under Section 4 of this article, all disciplinary action, including forfeits, fines and suspensions, against a Member Program or player will be determined by the Commissioner, or a committee

formed by him, and confirmed by a majority of the Board of Directors.

Section 2 (Responsibilities) – It is the intent of this League that all Disqualification Penalties be dealt with, by the Commissioner, in as timely a manner as possible.

Section 2.a - The Referee-In-Chief will ensure that all game officials advise him when a DQ penalty has been assessed. He will inform the Commissioner and will take steps to forward the Disqualification write-up to the League in a timely manner.

Section 2.b - The League Statistician will review all game sheets, every week, to ensure that any DQ awarded in the course of the game has been brought to the Commissioners attention.

Section 3 (League Games)- A “League” game shall be considered to be any contest between Member Programs or programs on probationary status, even if the game is considered a “non-league” game in the standings (exhibition, third game, etc.).

Section 4 (Disqualification DQ- 1st Award) - For any disqualification (DQ) penalty received during a game, when the player is receiving his first DQ in a season, the following suspensions apply:

- If a player receives a first DQ in a non-League game, he must miss the next scheduled contest.
- If the DQ occurs is the final game of the season, the penalty will not carry over to the next season (zero games missed). However, the Commissioner may consider a Member Program fine, if appropriate

Section 5 (Disqualification DQ - 2nd Award) - For any disqualification (DQ) penalty received during a game, when the player is receiving his second DQ in a season, the following suspensions apply:

- If a player receives a second DQ in a non-League game, he must miss the next two contests.
- If the DQ occurs is the final game of the season, the penalty will not carry over to the next season (zero games missed). However, the Commissioner will consider a Member Program fine, and assess, if appropriate

Section 6 (Disqualification DQ - 3rd Award) - For any disqualification (DQ) penalty received during a game, when the player is receiving his third DQ in a season, the following suspensions apply:

- If a player receives a third DQ in a League or non-League game, he will be suspended from the League for the remainder of the season and must serve a three-game suspension at the beginning of the following season.
- If the DQ occurs in the Member Program's final game of the season, to include the League Tournament, the player must miss the first five (5) games of the

following season.

- If the DQ occurs in the Member Program's second-to-last game, to include the League Tournament, the player must miss the first four (4) games of the next season as well as the last game of the current season.
- If a player receives a third DQ in the Member Program's last or second-to-last game, to include the League Tournament, and does not return to the Member Program the following year, the Member Program must pay a fine of \$100 to the League.

Section 7 (Disqualification DQ - Multiple Awards)- Any player, who receives three DQs in a single season or four DQs over the course of two consecutive seasons, will be placed on probationary status for the entire following season. Any subsequent DQ issued will result in suspension from all further play on any member or probationary program.

Section 8 (Multiple Game Misconducts) - Accumulating three Game Misconduct penalties in one season equals one Game Disqualification.

Section 8.a - After receiving a DQ because of three Game misconduct penalties, each additional Game Misconduct earned for that season is equivalent to a Game Disqualification.

Section 9 (Excessive Penalty Minutes) - If a Member Program accumulates more than 75 penalty minutes in one game, the head coach is suspended for the next game.

Section 10 (Game Forfeits) - A Member Program will forfeit its contest, with confirmation by the Commissioner, for the following reasons (see Article XX to see how this affects the standings):

- Use of an ineligible player.
- Failure to show for a game that was scheduled.
- If a referee rules that a game is out-of-hand due to poor sportsmanship.
- Acts detrimental to the League.

Section 11 (Member Program Fines) - A Member Program may be fined for any of the following reasons:

- Acts detrimental to the League – fine as determined by the Commissioner
- Failure to pay League or ACHA dues on time - \$100. At the Commissioner's discretion an additional fine of \$25 per week may be levied, until the issue is complied with.
- Failure to meet League or ACHA registration requirements on time - \$100. At the Commissioner's discretion an additional fine of \$25 per week may be levied, until the issue is complied with.
- Failure to turn in any game paperwork on time - \$25.00 per game occurrence. At the Commissioner's discretion an additional fine of \$10 per week may be levied,

until the issue is complied with.

- A player receiving a DQ at the end of the season and not being able to serve his suspension in its entirety because he is are not returning for the next season - \$100.00.
- Failure to schedule or reschedule a game in a timely manner - \$50.
- Failure to attend the Annual League meeting or the End of Season meeting - \$200.00
- Failure to attend a League business or operational function, without prior approval from the Commissioner - \$50
- Failure of a Member Program to not comply with an announced deadline established by the Commissioner- \$25 per occurrence. At the Commissioner's discretion an additional fine of \$10 per week may be levied, until the issue is complied with.

Sections 12 (Appeals) - Member Programs have the right to appeal a Disqualification, fine decision, sanction, or finding made by the Commissioner.

Section 12.a – The Commissioner is encouraged, but not required, to appoint a third party as appellate authority for appeals made against decisions associated with Article XXII

Section 12.b – A third party appellate authority, if identified by Commissioner, will be a party not involved in the original decision.

Section 12.c – An Appeal request must be submitted in writing and in a timely manner. Appeals not submitted in a timely fashion, either by a date established by the Commissioner, or within one week of a decision, do not have to be acted on.

Section 12.d – All decisions remain in force while an appeal is in progress, unless otherwise directed by the Commissioner.

ARTICLE XXIII – Member Program Escrow Accounts

Section 1 (Purpose) - The purpose of the Member Program escrow account will be to collect fines and expenses incurred by that program during the course of a season.

Section 2 (Establishing an Account) - The league will establish an escrow account, on behalf of each Member Program.

Section 2.a - The Secretary/Treasurer will maintain balance accountability for each Member Programs escrow account

Section 2.b - The amount to be held in escrow will be \$250, per Member Program, or as determined by the Board of Directors.

Section 2.c – Member Program escrow accounts will meet the Board of Directors established on-hand balance at the beginning of each season, but NLT October 31 of each year. Normally, this amount will be collected with annual League dues.

Section 3 (Maintaining a Balance) – A Member Program is expected to maintain a positive balance in their escrow account.

Section 3.a – A Member Program escrow account may be drawn down during the course of the season but the account will not be allowed to go below zero (\$0) dollars. If circumstance brings a Member Program escrow account below zero (\$0) it must immediately take steps to restore its escrow balance to \$250.

Section 3.b - Any games played, while a Member Program escrow account balance is below zero (\$0), will be recorded as forfeit, unless prior approval has been obtained from the Commissioner.

Section 4 (End of Season Balance) – Any balance remaining in a Member Program escrow account at the end of a season, will applied to the Member Program escrow balance for the following season. This will be the routine manner for dealing with positive escrow balances.

Section 4.a – Member Programs may elect to have escrow balances returned to them at the end of the current season. Member Programs must request, in writing, NLT the End of Season meeting, their desire to have escrow funds returned.

Section 4.b – Any withdrawals from a Member Program escrow account will revert to the League general treasury.

Section 5 (Reports) – The Secretary/Treasurer will provide periodic reports on each Member Program escrow account balance at the following, minimum, frequency:

- Board of Directors: Annual and End of Season Meeting
- Member Programs: Annual meeting

Section 6 (Interest) - Interest incurred from Member Program escrow accounts, if any, will revert to the League treasury and will be used by the League for routine operating expenses.

ARTICLE XXIV – New Member Requirements

Section 1 (Requirements) – It is the intent of the League to maintain a field of no less than Four (4) Member Programs and a goal of twelve (12) or more Member Programs.

Section 1.a - Should a program be voted into the League, it must enter the first season as a probationary member (see Article III, Organization Membership).

Section 1.b - A petitioning program must meet all the requirements of membership in ACHA Division 2.

Section 1.c – A petitioning program must meet all prerequisites required for status as a club at the programs University/College.

Section 2 (Timing) - A program seeking admission must petition the league membership at a point in time, as directed by the Commissioner.

Section 2.a - A program must be admitted to the league before April 1st, preceding the upcoming season, to allow for adequate scheduling.

Section 2.b - Programs admitted April 1st will not be admitted as a probationary member until the start of the next full season. Programs are encouraged to schedule as many League games as practical for the upcoming season.

Section 3 (Coach Interview) - The petitioning program coach must interview with the Commissioner, and anyone the Commissioner designates, before a formal presentation is made to the member clubs.

Section 4 (Petition Package) – A program will submit a petition package for consideration by the league that contains specific information, as follows:

- A coach must be identified and a short biography submitted. The coach can not be a player. The coach should have a Level Four USA Hockey coach certification, although the Commissioner may waive that requirement. The coach will sign a statement of intent that he intends to remain as coach for the entire season.
- A General Manager, who is not the coach, must be identified. This individual can be a student but can not be a player. The submission packet will contain a statement signed by the General Manager stating that he/she will proactively maintain a liaison with University/College Officials throughout the school year. Additionally, the statement will acknowledge that all he/she will oversee that all club administrative responsibilities to the University/College, to the League, and to the ACHA are met in a timely fashion.
- As a minimum, the program must identify a club president, a club treasurer and a club scheduler/statistician. A statement should be included in the packet that all individuals anticipate being present for the upcoming season and understand their responsibilities as club officers.
- A statement signed by the General Manager, Coach and all club officers that they have read and understand the ACHA code of conduct. The ACHA Code of Conduct is attached, as an appendix, to these By-Laws.

- A tentative roster for the upcoming season will be included. The roster will include name, position, graduation year, home-town, academic major and last Member Program played for. If the player has been a member of the University/College for more than one semester, a GPA will be included.
- A statement of the programs current financial situation will be submitted. This will show the club's actual, current financial situation, its anticipated financial situation and it's planned fund raising strategy.
- A Member Program home rink will be identified and a letter of support from that home ice rink will be included.
- A letter from the University/College Club Program administrator or comparable University/College official, expressing support for the club, will be included.

Section 5 (Accepting a Program) – Member Programs will have 30 days to decide whether they should accept or reject a program petitioning for membership.

Section 5.a - When considering a program's petition, Member Programs will consider, as a minimum, the following key points:

- Overall "prestige" factor of the program and the University/College.
- The petition packet
- The Commissioners recommendation
- Finances
- Structure/Hierarchy/Management
- Player base
- Past history as a hockey club
- Facilities
- Coaching Staff
- Geographical location of the program

Section 5.b – Voting a petitioning program into the League will be by majority vote of total voting membership.

Section 5.c - Member Programs reserve the right to deny any petitioning program membership into the league.

ARTICLE XXV – Probationary Status

Section 1 (Probation Programs) – A probationary status program meets any of the following conditions:

- Any program participating in the League for it's initial season
- Any program whose probationary status has been extended by majority vote of

the League

- Any Member Program that has been placed on probationary status, by two thirds (2/3) vote by the total voting membership.

Section 2 (Requirements) – Probationary Programs must adhere to these By-Laws and will meet all administrative and financial requirements, to include escrow accounts, equal to Member Programs.

Section 3 (Meetings) – Probationary Programs are expected to participate in all league membership activities but will not have an official vote on League matters.

Section 4 (Schedule) - A program admitted to the League under probationary status must schedule games with Member Programs, at the same regular season frequency rate as member clubs. Including league games, a program must play a minimum of 15 games per season during its probationary period.

Section 5 (End of Season Tournament) – Programs on probationary status are not guaranteed participation in the League End of Season Tournament.

Section 5.a - Participation in the Tournament by a Probationary Program, will be by invitation of the Commissioner. The decision will be made, and an invitation extended, before the end of the first week in January.

Section 5.b - When considering a Probationary Program for participation the Commissioner will review:

- The programs compliance with meeting administrative requirements.
- The programs compliance with meeting financial deadlines.
- The programs participation record in League activities.
- The programs ability to field a full roster of players.
- The programs forfeit record.
- Results of a non-binding poll of the Leagues Member Programs.

Section 6 (League Commitment) – When admitting a program under probationary status, all existing Member Programs pledge to commit to the development of that program for the long term benefit of the league

Section 7 (Ending Probation) – Probationary programs may be voted full membership per the provisions of Section 7, Article III of these By-Laws.

ARTICLE XXVI - Limitations

Section 1 (League Responsibility) - The League is not responsible for the actions or behavior of any of its Member Programs. All Member Programs play at their own risk and release the League of any liability stemming from any League-related activity,

including going to, participating or coming from a League-sponsored event.

Section 2 (League References)- In the event that a specific incident is not covered by the By-Laws, the Commissioner and/or the Board may use the following references to establish precedent, in the following order:

- ACHA Rules/Guidelines
- NCAA Ice Hockey Rules/Guidelines
- USA Hockey Rules/Guidelines

ARTICLE XXVII- Modifications

- These By-Laws have been amended in May 2002
- These By-Laws have been ratified by the Board of Directors in September 2002.
- They have further been amended and ratified by the Member Programs in February, 2006
- They have further been amended and ratified by the Board of Directors in April, 2007.
- They have further been amended and ratified by the Member Programs in July, 2007.

9/30/2007

Appendix 1

League Vision Statement

The Atlantic Coast Collegiate Hockey League is committed to providing a quality hockey environment, as part of a student's overall educational experience. To ensure this the LEAGUE will govern competition in a fair, safe, equitable and sportsmanlike manner. Further, through our member schools, Duke, George Mason, Georgetown, North Carolina, North Carolina State, Virginia and Virginia Tech, we will integrate intercollegiate athletics into higher education so that the educational experience of the student-athlete is paramount.

As an organization, the LEAGUE, its member institutions, our officials organization-MACHOA, and our student athletes are committed to the following values:

- A perspective that participation in collegiate athletics will be balanced with academic and social experiences.
- A commitment to the highest levels of integrity and sportsmanship.
- A constant focus on the pursuit of excellence in both academics and athletics.
- An understanding of and respect for the role that intercollegiate athletics plays in enhancing the sense of community and strengthening the identity of member institutions.
- An inclusive culture that fosters equitable participation for student-athletes and opportunities for coaches and administrators from diverse backgrounds.
- A respect for institutional autonomy and philosophical differences.

A respect for the principle that what we learn and practice in a competitive sports environment today, is part of a total, life-shaping experience for our future

Appendix 2

I. THE AHCA CODE OF CONDUCT

A. Responsibility to The Game

1. Coaches are role models. As such, they shall always conduct themselves so as to maintain the highest principles, integrity, and dignity of The Game.
2. Coaches are responsible for knowing, understanding, and following all rules of the game as established and directed by the NCAA Ice Hockey Rules Committee, the respective NCAA Ice Hockey Championship Committee, and the conference in which the coach participates.
3. Dissatisfaction with NCAA or conference policies and/or their implementation may only be addressed through the proper channels established by the NCAA or respective conference. It is never proper to express dissatisfaction through the media or any other source.
4. Both the letter and the spirit of all rules must be adhered to by the coaches.
5. It is the coach's responsibility to make sure that all players understand the rules, their spirit, and the only legitimate processes by which to affect change. The letter and spirit of all rules must be adhered to by all participants in The Game.
6. Game officials - like coaches and players - are major participants in The Game. The coach shall neither exhibit nor tolerate any behavior from others (staff and squad) - verbal or otherwise - that might reflect poorly on an on-ice official. This includes, but is not limited to, arguing a judgement call in such a manner as to incite players and spectators against an official. There are approved methods by which a coach may comment on an official's performance. Public displays of displeasure - before, during, or after a contest - are not among these approved methods.

B. Responsibility to the Institution

1. Coaches are educators. The rink serves as classroom, practices provide skills, and competition allows for the pursuit of excellence. This primary function of the coach must never be disregarded.
2. Coaches should never interfere with the duties and jurisdiction of other departments of an institution, including but not limited to admissions, compliance, and the various academic disciplines.
3. Coaches should constantly be alert to see that their program is being conducted and promoted properly. While there are definable duties in which coaches hold primary responsibility, coaches are also responsible for having an awareness of all institutional activities that may affect their program's performance and reputation.
4. Coaches should immediately notify their athletic director of any situation that might violate the Code of Ethics or any NCAA or conference rule or regulation.

C. Responsibility to the Student-Athlete

1. Coaches should never place the value of a win above the objective of instilling the highest ideals and character traits in their players. The safety and welfare of the players should always be uppermost in their mind and these values must never be sacrificed for personal prestige or personal gain.
2. Coaches should never teach their players tactics or skills designed to circumvent the intent of the rulebook and the standards of fair play. The rules exist to protect the players and provide a common standard by which final results will be determined. Coaches should not attempt to "beat the rules" or take any unfair advantage over an opponent.
3. Whenever players exhibit unsportsmanlike behavior on their own, it is the responsibility of the coach to address that behavior and put an end to it. Coaches are responsible for the conduct of their players.

4. The diagnosis and treatment of injuries is a medical problem and coaches should always defer to the proper medical authorities without the slightest interference.
5. Coaches, in consultation with the proper athletic department administrator, are responsible for knowing and following the NCAA Manual, the NCAA Ice Hockey Rules book, or the NCAA Ice Hockey Officials' Manual. Coaches should not knowingly jeopardize the eligibility and participation of any student-athlete due to ignorance of the rules and their application.
6. Coaches should not make any demands on a student-athlete that are inconsistent with NCAA guidelines and regulations or in any way compromise the student-athlete's academic pursuits.
7. It shall be understood by coaches that their general responsibility to "the student-athlete" and to "The Game" includes all student-athletes, whether on his Member Program or on an opponent's.

D. Responsibility To Officials

1. All game officials - including but not limited to on-ice officials, goal judges, scorers, host facility personnel - shall at all times be treated in a professional and courteous manner.
2. In particular, on-ice officials should be treated with respect at all times and it is the particular responsibility of the host coach to insure for the safety and well-being of these officials in that host facility.
3. Coaches should be sensitive to the impropriety of private meetings with on-ice officials before, during, or after the contest, without the presence of a representative of the opposing Member Program.
4. Coaches wishing to express displeasure with an official's conduct must follow the proper procedure as established by the respective conference (via conference supervisor of officials, conference commissioner, etc.).
5. At no time is it appropriate to use the media as a vehicle in which to criticize an official, officials in general, or any NCAA or conference committee or its policies. Not only are specific or general criticisms through the media inappropriate, so too are emphatic "No Comment" remarks, or disguised criticisms ("My athletic director told me not to comment on the officiating.")

E. Public Relations

1. Members of the news media shall be treated with courtesy, honesty, and respect. Such treatment extends to members of the college sports information community as well. Derogatory and misleading statements must be avoided. Direct questions should be answered honestly or not at all.
2. Coaches should take the time to instruct and guide students in their responsibility to the media as well (see attached material from the U.S. Olympic Committee). Coaches and athletes should refrain from negative comments about opponents or officials at all times.
3. Coaches should respect policies and procedures established on their campus by the institution's sports information office. Coaches should see that all commitments made by players or staff regarding interviews or photo sessions be honored. Coaches shall also respect the policies established by the sports information office for the press box, home and away. The press box is a work area. The sports information director will determine policies for assistant coaches, statisticians, non-dressed players, and professional scouts. It is expected that all coaches will abide by these policies.
4. Coaches should be available to the media following a brief post-game cooling off period. The coach should consult with the sports information office regarding post-game policies for athletes. The policies that are established must give all members of the media equal access to designated participants.

II. AHCA ETHICS COMMITTEE

A. Membership

1. The AHCA Executive Committee serves as Ethics Committee, the AHCA President as chairman.
2. The Executive Director attends all meetings and participates in all conference calls but is not a voting member (an ex-officio member).

B. Enforcement & Due Process

1. The Ethics Committee is empowered to investigate any and all alleged violations of the Code of Ethics brought to the Committee's attention in writing by an AHCA member. Any non-member wishing to file a grievance must do so through a paid-up member of the AHCA.
AMENDED: May, 1998: It is the obligation of the Ethics Committee to review any situation resulting in conference or NCAA sanctions against a coach or his/her program. Upon the conclusion of such review, the Ethics Committee will take action as deemed appropriate.
2. After a formal charge is brought before the Ethics Committee, the Committee must first convene to determine if there is reason to proceed with the matter. If the matter is determined to have standing, the member coach identified in the grievance must be notified in writing and given 30 days in which to respond to the committee.
3. An AHCA member shall not automatically be presumed to be in violation of the Code of Ethics because his institution has been found in violation of rules of the NCAA or a given conference.
4. If the Ethics Committee finds that the AHCA member in question has not violated the Code of Ethics, he shall be notified of such a decision promptly and in writing.
5. If the Ethics Committee finds that the AHCA member in question has indeed violated the Code of Ethics, it may elect one or more of the following courses of action:
 - a) A letter of reprimand to the coach and only to the coach.
 - b) A letter of reprimand to the coach, with copies sent to other interested parties (AD, president, conference commissioner).
 - c) Place the coach on a one-year probation. Any violation of the Code of Ethics during the probationary period will result in immediate and indefinite suspension of the coach's AHCA membership.
 - d) Immediate suspension of AHCA membership and its privileges for one year or more.
 - e) If an Officer or Governor of the AHCA, removal from that position.
6. Should a charged AHCA member refuse to respond to the Committee's notification, the Committee may proceed with its deliberations and take appropriate action. In order to take action, a majority of the committee members (3) must be in agreement.
7. If an AHCA member wishes to appeal the decision of the Ethics Committee, he may do so to those Officers and Governors not included on the Ethics Committee. They must respond to such an appeal within 30 days of its finding.

C. Amending The Code of Conduct

1. Any AHCA member may propose to amend the Code of Conduct. Such proposals must be submitted in writing to the Ethics Committee and the Ethics Committee must make a recommendation to the Governors and Officers in writing within 30 days. The Ethics Committee has the responsibility of putting the proposal in the proper form and language consistent with the existing Code of Conduct, without changing the substance of the proposal.
2. The entire membership will be asked to vote on the proposal as submitted by the Ethics Committee at the next annual AHCA Convention. If adopted, the measure will go into effect at the start of the following academic year.

III. COLLEGE HOCKEY PLAYER'S CODE OF CONDUCT

1. The ability to participate in the game of college hockey is made possible by the institution. The

hockey players accept that this is an opportunity, not a right.

2. Hockey players should always conduct themselves so as to maintain the highest principles, integrity, and dignity of their institution in particular and The Game in general.
3. Hockey players should always adhere to the spirit and letter of the playing rules established by the NCAA.
4. Hockey players should always adhere to the spirit and letter of all rules - on and off the ice - established by the NCAA, the institution, the institution's respective conference, and the community at large.
5. Hockey players accept the authority of all game officials. At no time is it appropriate to demonstrably question the decisions and actions of game officials, particularly on-ice officials.
6. Hockey players accept the notion that an athlete's strong desire to compete and succeed is in no way compromised by respect for the rule book and respect for all opponents. Acceptance of this concept is the very heart of sportsmanship and fair play.
7. Hockey players' actions will never deliberately jeopardize the safety and well being of opponents, Member Program mates, officials, or spectators.
8. Hockey players' actions will never deliberately attempt to circumvent the letter and spirit of the rules, on and off the ice. It is also understood that all hockey players are responsible for knowing and understanding all rules that pertain to their participation in The Game.
9. Hockey players accept that their academic responsibilities supersede their athletic responsibilities.
10. Hockey players will honestly report all injuries and medical conditions in a timely manner to the appropriate institutional medical personnel.